

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

I confirm that I wish to pay for water usage:

As a lump sum, within 21 days of the date of receipt of the Water Usage Charges Letter from Women's Housing Company

or

By regular instalments via Centrepay\* or Bank Deposit, starting from my first/next scheduled rent payment with Women's Housing Company. Any balance outstanding will be paid within 21 days of the receipt of the Water Usage Charges Letter from Women's Housing Company. I will pay the following regular instalment towards water usage:

***\* For instalments via Centrepay, please complete the Deduction Authority on the back of this form***

\$5 per fortnight; or

\$10 per fortnight; or

Other nominated amount: \$ \_\_\_\_\_ per fortnight

I understand that if I elect to pay by regular instalments, I authorise the Women's Housing Company to transfer any credits in my Water account (i.e. when Water payments have exceeded the charges) to any other account to cover any arrears / debts. Any credits not transferred or refunded will be carried forward to the next water usage charging period.

Your Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ CRN \_\_\_\_\_

Address \_\_\_\_\_

**I give permission for:**

Services Australia (the Agency) to make a Regular Deduction from my Centrelink benefit and pay this amount to the Women's Housing Company (WHC), CRN 555 025 867 H, for **WATER USAGE**:

\$ \_\_\_\_\_ <amount>, each  fortnight  week, commencing from \_\_\_\_\_ <start date>

deducted from my \_\_\_\_\_ <payment type>

**I authorise the Women's Housing Company (WHC) to:**

- disclose my information to the Agency for the purposes of checking my account, billing or reference number, and amount I want to pay, and reconciling my payment Deduction details, and for the purposes of the *Privacy Act 1988*
- give the Agency my correct account, billing or reference number if required
- change my Deduction from time to time to ensure my housing payments are met, not including arrears payments, unless I provide new authorisation to do so

**I understand that:**

- I can change or cancel my Deduction at any time, however I will be required to make alternative arrangements to pay my **Water Usage Charges** if I am continuing my rental agreement or if I have any amounts owing
- if I cancel my Deduction, I will be required to give new consent before the WHC can restart a Deduction

**OPTIONAL (for water usage debts):**

I request that an additional Regular Deduction be made **for water usage amounts outstanding**. Once the target amount is reached, the Deduction amount will then reduce to my agreed ongoing Regular Deduction **for water usage**

\$ \_\_\_\_\_ <amount>, each  fortnight  week, commencing from \_\_\_\_\_ <start date>

until \$ \_\_\_\_\_ <target amount>, deducted from my \_\_\_\_\_ <payment type>

**I understand that:**

- this consent, once signed, is effective for the services indicated, and only for the period that I am a Customer of the Women's Housing Company (WHC)
- every time the WHC provides information to the Agency for Centrepay, I will be advised in writing
- the WHC will maintain a record of my consent for a minimum of two years beyond the date I cease to be a Customer
- further information about Centrepay can be found online at [servicesaustralia.gov.au/centrepay](http://servicesaustralia.gov.au/centrepay)

**I hereby declare that I have read (or had read to me) and understand the services described above and I provide my informed consent and authority as indicated**

Your signature \_\_\_\_\_ Date \_\_\_\_\_